

## Shared Governance Committee Minutes

Committee: Technology

Date of Meeting: November 29, 2018 Location: Campus Center 4 Time: 1:30pm

Voting Members Present: Rod Austria, Emil Sargsyan, Ashley Sparks, Sarah Master, John D. Huynh, Shohreh Gojgini, Whitney Gates (ASO Rep)

Voting Members Absent: Danny Villanueva, Roula Dakdouk

### 1. Review of Minutes from October 27, 2018

The minutes were approved.

### 2. IT Updates/Old Business

#### a. Huron Assessment Update: Adhoc IT Committee

A lot of changes are being planned by Adhoc committee, but so far, have been provided with limited information. So far, here are major themes that will emerge from the Adhoc IT Committee's work:

- Consistency, standardization and centralization of IT systems
- The Committee did decide on a Aruba (HP) system for all campus Wifi upgrades. The fact that the upgrade/replacement will be purchased for the entire district, this would give us improved buying power resulting in overall, lower initial cost to purchase

#### b. Email migration project: We are still on target for completing the email migration by the end of Spring, 2019. Cutover date is planned for weekend of Feb. 16<sup>th</sup>, which is President's Day Weekend. All colleges will migrate over this weekend.

#### c. Measure J Bond: Network upgrade, Wifi

Current Wifi system has reached the end of its life cycle. Access points are the boxes with antennas that provide wifi throughout campus. The first phase is to replace all 130 access points on campus, tentative schedule of ~~mid-January~~ mid-March. No new locations will be added as of yet. Thus, areas with poor coverage will only see slight improvement in coverage. Future phase will add new locations for access points including improved outdoor. Funding will come from both Measure J and CC bond funds, and will cover the initial replacement in addition to 3 years of maintenance.

General network upgrade, video surveillance and phone system upgrades are still pending standards review. A portion of the video surveillance will be upgraded over Spring, 2019

### 3. Planning documents:

#### a. Integrated Planning Committee

Sarah Master updated the committee on the deliberations that took place at IPC earlier in the week; review of guiding questions.

Technology Master Plan would eventually become an appendix of the College Master Plan. It will be an integral part of the College Master Plan in terms of the activities that would serve the goals and objectives of the latter plan.

4. New Business

Review of IT Organizational Chart: District has requested a chart of the future organizational chart of the IT department due to the new service model planned by the IT Adhoc Committee. However, it's difficult to ascertain the future organizational chart without clarification of the new service model.

5. Future meetings:

a. January 31, 2019 at 1:30PM

6. Adjournment: 2:34 PM