Shared Governance Committee Minutes
Committee: Technology
Date of Meeting: October 25, 2018   Location: Campus Center 4   Time: 1:30pm
Voting Members Present: Rod Austria, Emil Sargsyan, Ashley Sparks, Sarah Master, John D. Huynh, Shohreh Gojgini, Roula Dakdouk.

Voting Member Absent: Daniel Villanueva

1. Review of Minutes from September 27, 2018

    Minutes were approved. Shohreh, and John abstained.

2. Review of Minutes from May, 2018

    Minutes were approved. Shohreh, and John abstained.

3. IT Updates/Old Business
    a. Huron Assessment Update: Adhoc IT Committee

        i. Rod reviewed the Adhoc committee objectives based on the Huron report, and presented it to the committee. The primary theme was the diversity of systems being used, the paucity of local IT staff, and the lack of a formal information security management program.

            The Adhoc IT committee is estimating to have plan completed by the end of March, 2019 for the entire district to follow. The highlights of this plan include:

            • Hiring a new Chief Information Security Officer (CISO) and Security Analyst
            • Hiring a new CIO
            • Centrally manage Firewalls, Networks, and Identity (user accounts and passwords)

            The Adhoc IT committee also plan to reorganize the IT Organizational structure, and create a new ticket system by establishing a help desk for students, faculty, and staff.

    b. The Technology Committee expressed concerns about the expected time we would expect a resolution once IT infrastructure is managed at district. Since the district has a history of long response, and resolution times, the committee thinks that this concern should be voiced at College Council, and Senate.

    c. Email migration project: There is a new plan in place, and it's to be completed by the Spring semester. The plan is go through the update over the weekend, and to do it quickly. There may be a possibility that we could manipulate the domain name lamission.edu, and to keep it.

    d. Measure J Bond: Network upgrade, Wifi, phone system, security

        Mission is currently scheduled to have indoor notification system and the phone system upgrades towards end of this district led project; since college already is using the Cisco system; although it's an outdated version. The current estimate is toward the end of 2019.

Ashley voiced concern about security in the library and the lack of a panic button. Rod suggested that he may look into finding an temporary solution.

Wifi system is continuing to have problems with stability and compatibility with newer devices. This concern has been brought to Charlie with the Adhoc Committee.

4. Planning documents:

    a. Integrated Planning Committee

    Sarah Master did a superb job in explaining IPC's work, and its relevance to the Technology Committee's master plan. At the moment we are waiting for the College's Master Plan to be completed sometime at the beginning of Spring, to then begin drafting the Technology Master Plan.

5. New Business

6. Future meetings:

    a. Nov. 29, 2018 1:30pm
    b. Dec. 20, 2018 1:30pm
    c. January 31, 2019 at 1:30PM

7. Adjournment: 2:50 PM