

Shared Governance Committee Minutes

Committee: Technology

Date of Meeting: September 27, 2018 Location: Campus Center 4 Time: 1:30pm

Voting Members Present: Rod Austria, Emil Sargsyan, Ashley Sparks, Sarah Master

Voting Member Absent: Daniel Villanueva, Roula Dakdouk, Julie Pepe, Belinda Gamez, Daniel Waktola

Guest: Jacob Skelton

1. Review of Minutes from May 31, 2018

We did not meet quorum so no prior minutes were approved.

2. Jacob Skelton representing the Guided Pathways committee discussed item 10 to be filled-out by the Technology Committee.

This task already coincides with the committee's agenda of revising the Technology Master Plan as it is compatible with the College Master Plan. The latter is being revised by IPC and College Council.

3. Updates/Old Business

a. Review committee members; vacancies

We seem to have 4 vacancies due to the absence of Daniel Waktola, Steven Nerud, Julie Pepe, and the ASO rep. We need to reach out to Senate and College Council to request additional participation.

b. Huron Assessment Update; Impacts to projects

The report has made a huge impact on how the campus will function in the future. We must now check with the needs of sister colleges before making decisions concerning the implementation of a new system, or an upgrade.

Sarah Master suggested that we may be asked to switch to e-lumen for the Curriculum system, and thereby e-lumen may have to be used for SLOs and program review. This is compatible with the recommendation to use the same system district-wide.

As a committee we should probably be researching what other campuses are doing in evaluating new software systems. However, some software may still be the prerogative of faculty and specific disciplines, and therefore it may be difficult for the Technology Committee to unilaterally approve or disapprove systems without a deeper understanding of its use and functionality for esoteric purposes. For example, the curriculum committee uses an esoteric system which works well for them. Nevertheless, it was agreed by Committee Members that we can still pass-on recommendations, and suggestions concerning requests for software upgrades.

c. Email migration project

The committee felt that as systems become more centralized the sorts of difficulties with the email migration project are going to show themselves. The target for completing the email migration is to complete it by Winter session.

d. Measure J Bond: Network upgrade, Wi-Fi

The Huron Report has impacted the upgrades that had been earmarked to go through, so the Network Upgrade, and the Wi-Fi upgrade projects have stalled for now.

4. Planning documents:

a. Integrated Planning Committee

IPC met a week ago, and the primary task was discussing the new funding model, and how that would impact the focus that the college should take for the next few years. It was not evident yet as to what sort of impact this may end up having on Technology Committee's prerogatives.

5. New Business

a. Review of Committee objectives

The committee members discussed the rolls, and responsibilities of the Technology Committee, and whether decisions made by the college can be voted on, or recommended by the committee.

b. Equipment used for instruction and expectations for IT dept. eg. Raspberry Pi.

Departments may be in need of discipline-specific equipment, and although some of this equipment may appear as the prerogative of the technology committee (e.g. the Raspberry Pi), such devices are really under the purview of individual disciplines. For example, the Chemistry department handles the ordering, and upkeep of flasks.

c. Requests for printers/copiers. Rod reiterated once again that the official policy of IT is that faculty should not be bringing-in individual printers into their offices, and that IT cannot support them in case they break down.

6. Items from the Floor

7. Future meetings: Oct.25, 2018, 1:30pm

8. Adjournment