



MINUTES A.S.O.

Meeting Date: December 4th, 2018

I. Call to Order: A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **December 4th, 2018** in the ASO Conference Room #2. The meeting convened at **5:03 PM**.

II. Quorum: 8/8

Executive Board:

President, Beatriz Espinoza
 Vice President, Victoria Pfau
 Treasurer, Christopher Martinez
 Executive Administrator, Briana Garnica
 Parliamentarian, Zara Cohen

Senators:

Social Activities,
 Publications,
 Recruitment,
 Fundraising,
 Marketing,
 Educational Services,
 Technology,
 Political Affairs,
 Community Relations,
 Security Services,
 Athletics,
 Historian,
 Administration, Madison Pfau
 Health, Whitney Gates
 Accessibility, Hassan Walukonde

Advisor:

Robert Crossley, ASO Advisor

III. Review and Approval of Minutes

- Vice President moves to amend minutes of November 20, 2018
 - Minutes were approved
 - Motion seconded, passed unanimously

IV. Open Forum:

- Opened: 5:09 pm
- Larry Resendez- Vice President
 - Introduced himself to possible help ASO in the future
 - Talked about possibly opening up the Dream Center
 - Will be more visible and open in the spring
 - Guided Pathways AB705
 - Prepare student for future success
 - Stated that his office is always open
 - Wi-fi Issue- confirmed it had glitches therefore it is under maintenance
 - In the spring it should be fixed
- Email- resendcl@lamission.edu
- Closed: 5:19 pm

V. Officer, Advisor, President Report:

- **Robert Crossley, ASO Advisor:**
 - Out on Friday - December 7, 2018 Attending Homeless Coalition Meeting at CSUN

- LAMC Holiday Party - December 4th
- Received Check for O.M.G
- **Beatriz Espinoza, President:**
 - Held Office Hours
- **Victoria Pfau, Vice President:**
 - Held office hours
 - Met with Kelly Enos today about EOPS' program review
 - Held official ICC meeting
 - Met with professor who is interested in donating to OMG
 - Talked to two families who are going to receive OMG gifts
- **Christopher Martinez, Treasurer:**
 - Held Office Hours
 - Helped O.M.G Can drive
- **Briana Garnica, Executive Administrator:**
 - Held office hours
 - Sent Out Minutes
 - 10-10:30 am helped O.M.G can drive
 - Sent Email to Kelly
- **Zara Cohen, Parliamentarian:**
 - Held Office Hours
 - Assisted students with new memberships
 - Paperwork was left the inbox with the shirt size listed
 - Contacted the Museum of Tolerance about the Holocaust Remembrance Day and have details and more information.
 - Contacted by a faculty member who inquired about Operation Mission Gratitude and directed them to the fundraising event next week
 - Reached out to UCLA about getting bringing the Cinco De Mayo to our school
 - Will report back once gathered more information.
- **Hassan Waalukonde, Accessibility Senator:**
 - Held office hours
 - Met with the DSPS
 - No major issues were going on
 - Met with club representatives to discuss Operation Mission Gratitude
 - Volunteered at the food pantry
- **Whitney Gates, Health Senator**
 - Held Office Hours
 - 10-10:30 am helped O.M.G can drive
- **Madison Pfau, Administration Senator**
 - Held Office Hours

VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath): None**
- **Club Charter/Status: None**

VII. Committees:

- **Motion Made to limit discussion to 5 minutes per topic**
 - **Discussion held**
 - **Vice President moves, motion seconded passed unanimously**
- **Point of Privilege 5:28pm Madison Pfau**
- **ASO Marketing Committee**
 - **Chair: Briana Garnica**
 - **Co-Chair: Christopher Martinez**

- **Student Representative: Hassan Walukonde**
 - **Still Pending ...**
 - Website Ideas
 - Coffee with ASO
- **Operation Mission Gratitude**
 - **Chair: Victoria Pfau**
 - **Co-Chair: Christopher Martinez**
 - **Student Representative: Hassan Walukonde**
 - Donation Drive - no table was set up for this event
 - Looking for students
 - 3 families per program
- **Guided Pathways**
 - Student Resource Co-chair Student Rep
 - Joanna Meza

VIII. New Business

- **ASO Elections**
 - S- Regulations 9 & 11
 - Constitution
 - Chair- Beatriz Espinoza
 - Co-Chair- Victoria Pfau
 - Student-Rep- Hassan Walukonde
- **UCLA Eye Exam**
 - Possibly do it in the Spring
 - Hold a Health Fair
 - Motion made for the health fair in the spring
 - Seconded, passed unanimously
 - Vice president moved to rename UCLA Eye Exam to Health Fair
- **ASO Spring Meeting times**
- **Welcome Week Spring 2019**

IX. Old Business

- **ASO Supplies**
 - New shirts arrived
- **ASO Merchandise**
 - Sexual Assault Whistles
 - Everyone gave ideas of Merchandise ASO can possibly do
 - Backpacks
 - Highlighters
 - Website
 - Agendas
 - Water Bottles
 - Notebooks
 - ASO Binder
 - Update Brochure
- **CMS Building**
 - Treasure moved to dissolve from agenda
 - Motion seconded, passed unanimously
- **Pacoima Holiday Parade**
 - A flyer will be sent out to all clubs regarding the event
- **Shared Governance Committee**
 - No new information
- **California Wildlife Relief**
 - Will be receiving checks
- **ASO Retreat**
 - Sky Zone on January 17th at 3:30pm

- **Accessibility Resolution**
 - Beatriz had a phone call with Kelly
- ICC Holiday Potluck
 - Went Well
 - Not many clubs showed up
- Cinco de Mayo
 - Zara got information
 - \$8 to buy a book
 - Abstained 5- Voted
- Holocaust Remembrance Day
 - Museum of Tolerance on January 27th
 - \$300 allocated from ethnicity and culture fort trip

X. Announcements:

- Auditions for Chavez Regime December 10th @ 5pm
- Meeting Cancelled with president

XI. Adjournment:

- Treasurer moves to adjourn the meeting at 7:00pm. Motion seconded, passed unanimously.

President, Beatriz Espinoza
 LAMC Associated Student Organization
(Date of Approval)

Executive Administrator, Briana Garnica LAMC Associated Student Organization **(Date of Approval)**