



MINUTES A.S.O.

Meeting Date: January 29th, 2019

I. Call to Order: A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **January 29th, 2019** in the ASO Conference Room #2. The meeting convened at **9:19 AM**.

II. Quorum: 5/8

Executive Board:

President, Beatriz Espinoza

Vice President, Victoria Pfau

Treasurer, Christopher Martinez (excused- walked in at 10:12am)

Executive Administrator, Briana Garnica

Parliamentarian, Zara Cohen

Senators:

Social Activities,

Publications,

Recruitment,

Fundraising,

Marketing,

Educational Services,

Technology,

Political Affairs,

Community Relations,

Security Services,

Athletics,

Historian,

Administration, Madison Pfau (excused)

Health, Whitney Gates

Accessibility, Hassan Walukonde (not excused)

Advisor:

Crossley, ASO Advisor (walked in at 9:56am)

Robert

Larry Resendez stepped in as advisor up until 10:25am

III. Review and Approval of Minutes

- Vice President moves to amend minutes of January 14th
 - Motion made and seconded, passed unanimously
- Vice President moves to approve the minutes of January 14th
 - Motion made and seconded, passed unanimously

IV. Open Forum:

- Opened: 9:24am
- Closed: 9:24am

V. Officer, Advisor, President Report:

- **Robert Crossley, ASO Advisor:**
 - No report
- **Beatriz Espinoza, President:**
 - No Report
- **Victoria Pfau, Vice President:**
 - No report

- **Christopher Martinez, Treasurer:**
 - Excused- No report

- **Briana Garnica, Executive Administrator:**
 - Held 2 marketing committees
 - Attended 2 health fair meetings
 - Both meetings were very productive
 - Typed up the minutes
 - Spring office hours are set
 - Mon-Thurs: 12:10-1:10pm
 - Until April office hours will change
 - Attended ICC meeting
 - Have been updating ASO Calendar frequently
 - Any events please contact me to add to calendar
 - Spoke to Kristina about Grad Guru

- **Zara Cohen, Parliamentarian:**
 - No update yet from the campus librarian regarding making "El Cinco De Mayo: An American Tradition by Dr. David Hayes-Bautista the campus book for the school-She said she would order the book and read it and get back to me. Table until response
 - Due to low interest by the ASO board to attend the Museum of Tolerance for Holocaust Remembrance Day, I propose to convert it on the agenda to honor the liberation of concentration camps later during the Spring and extend involvement to the campus
 - No Office hours held due to the Winter Break
 - No Shared Governance Committee Meetings have taken place due to the Winter Break

- **Hassan Waalukonde, Accessibility Senator:**
 - No report

- **Whitney Gates, Health Senator**
 - Held 2 health fair committee meetings

- **Madison Pfau, Administration Senator**
 - Excused- No report

VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath):**
- **Club Charter/Status:**
 - Robotecas & AGS in danger of having their club status revoked- due to reasons of inactivity
 - Vice President said she would go ahead and speak to the clubs
- **Shared Governance Committee**

VII. Committees:

- **ASO Marketing Committee**
 - **Chair: Briana Garnica**
 - **Co-Chair: Christopher Martinez**
 - **Student Representative: Hassan Walukonde**
 - Proposed to have a questionnaire for students when tabling for Coffee with ASO

- **Operation Mission Gratitude**
 - **Chair: Victoria Pfau**
 - **Co-Chair: Christopher Martinez**
 - **Student Representative: Hassan Walukonde**
 - Victoria Pfau did write-ups
 - Will be getting in contact with families to allow any photos to be published

- **ASO Elections**
 - **Chair- Beatriz Espinoza**
 - **Co-Chair- Victoria Pfau**
 - **Student-Rep- Christopher Martinez**
 - March 21, 2019
 - Student trustee position available

- **Health Fair**
 - **Chair: Whitney Gates**
 - **Co-Chair: Madison Pfau**
 - **Student Representative: Briana Garnica**
 - Stephanie apart of the health of will be contacted
 - Alex & Angela Padilla
 - Fundamental in May event collaboration

VIII. New Business (5 minutes per topic will be enforced)

- **The National Society of Leaders and Success (NSL)**
 - Students are to apply in order to be apart
 - Provides student with a certificate of participation
 - Exposes students to leadership training
 - Viewed as a resume builder

IX. Old Business

- **ASO Supplies/ Merchandise**
 - No Discussion
- **ASO Retreat**
 - Vice President moves to postpone ASO retreat
 - Motion made and seconded, passed unanimously
- **Cinco de Mayo**
 - Parliamentarian moves to table the information regarding the library possibly purchasing books ■ Motion failed
 - Parliamentarian motioned to purchase books
 - Motion made and seconded, passed unanimously
 - Vice President motions to have the proposed motion amended
 - Motion made and seconded, passed unanimously
 - Parliamentarian motions to purchase as many books possible from \$100 from General Operations
 - Motion made and seconded, passed unanimously
 - Zara Cohen will purchase the books
- **Holocaust Remembrance Day**
 - Day of event passed therefore funds will be used in another manner
- **ASO Spring Meeting times**
 - Friday mornings from 8-10am
- **Welcome Week Spring 2019**
 - ASO Presence is requested from 8-10 and then members for tabling as well
- **Random Acts of Kindness Day**
 - Will be held February 17th-19th
- **ASO Office**
 - Can no longer paint due to liability issues
- **Campus Maps**
 - Possible ideas of a digital map
 - Temporary signs
 - 6x3 banners want to be displayed around campus
 - Send information to Victoria Pfau
- **Textbook Accessibility**
 - No discussion held
- **Cash for College**
 - Was not very busy
 - Vice President moves to dissolve this item from the agenda
 - Motion made and seconded, passed unanimously

- **Clothing Initiative**
 - Tabled due to lack of time
- **LAPD Community Outreach**
 - Tabled due to lack of time

X. Announcements:

- Larry resendez mentioned he needed ASO presence for an event (not specified)

XI. Adjournment:

- Treasurer moves to adjourn the meeting at 11:03am- Motion seconded, passed unanimously.

President, Beatriz Espinoza
LAMC Associated Student Organization
(Date of Approval)

Executive Administrator, Briana Garnica LAMC Associated Student Organization **(Date of Approval)**