



MINUTES A.S.O.
Meeting Date: March 8th, 2019

I. Call to Order: A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **March 8th, 2019** in the ASO Conference Room #2. The meeting convened at **8:33 AM**.

II. Quorum: 8/10

Executive Board:

President, Beatriz Espinoza (excused)
Vice President, Victoria Pfau
Treasurer, Christopher Martinez
Executive Administrator, Briana Garnica (point of privilege at 9:46am, walked in at 9:49am)
Parliamentarian, Zara Cohen

Senators:

Social Activities,
Publications,
Recruitment,
Fundraising,
Marketing, Joey Scaggs
Educational Services,
Technology,
Political Affairs, Keila Salmeron (walked in at 8:38am)
Community Relations,
Security Services,
Athletics,
Historian,
Administration, Madison Pfau (point of privilege at 9:27am)
Health, Whitney Gates (point of privilege at 9:21am, walked in at 9:27am)
Accessibility, Hassan Walukonde (point of privilege at 9:30am)

Advisor:

Robert Crossley, ASO Advisor

III. Review and Approval of Minutes

- Treasurer moves to amend the minutes of March 1st
 - Motion made and seconded, passed unanimously
- Treasurer moves to approve the minutes of March 1st
 - Motion made and seconded, passed unanimously

IV. Open Forum:

- Opened: 8:40 am
- Closed: 8:41 am

V. Officer, Advisor, President Report:

- **Robert Crossley, ASO Advisor:**
 - Held Office Hours
 - Spring GA, students registered, hotel reserved, airfare booked
 - GA attendees submit documents by Thur. March 15th
 - Attended Cal Fresh Forum this past Tues. & Wed. Gathered ideas & suggestions-need more staffing to help promote Cal Fresh.
- **Beatriz Espinoza, President:**
 - Attended Chicas Mom event on Friday March 1, 2019.
 - The event had a great turn out. Over 500 people showed up to the event. There was some live entertainment.
 - The speakers gave the audience great tips on how to make your money grow as an individual.
 - Attended Faculty Association California Community Colleges (FACCC) with AFT-1521 March 2-4.
 - Spoke to senators about the importance to support bills like AB-2 and others that benefit having more full time faculty.
 - Will be attending SAC Meeting today at LA-City College.
 - Did office hours.
- **Victoria Pfau, Vice President:**

- Attended the Sacramento Legislative Conference on March 3-5
- Made list of ASO and ICC meeting days and times and posted on Instagram
- Created international women's day posts for Instagram
- Reached out to three applicants for an interview
- Sent Crossley an email about the shared governance handbook
- Emailed chairs of the math and English departments about AB 705 workshop
- Helped write up the minutes for March 1 meeting
- Helped train Joey
- Changed my office hours
- **Christopher Martinez, Treasurer:**
 - Held office hours
- **Briana Garnica, Executive Administrator:**
 - Picked up check
 - Attended a legislature seminar
 - Held office hours
 - Attended guided pathways
- **Zara Cohen, Parliamentarian:**
 - Held office hours
 - Thank you to everyone for all your help! The Student Panel was a success with 11 students
 - Will have more information regarding the next panel in April after attending our Professional Development Committee meeting next week and will bring details
 - Update: I never did hear back about the online complaint system
 - I will be attending a conference next Friday and won't be here at the ASO meeting, but I will be holding office hours and available by email or text to assist anyway I can
 - I have started compiling a list of departments that might be interested in assisting with the Cinco de Mayo event, more information to be discussed during the agenda item
 - I was asked to represent Alpha Gamma Sigma Honors (AGS) during the Inter-Club Council meeting
- **Hassan Waalukonde, Accessibility Senator:**
 - Held office hours.
 - Met with the DSPS and no major issues noticed
 - Will be attending a disability workshop on the March 14th
 - Will attend club rush
- **Whitney Gates, Health Senator**
 - Held Office hours
- **Madison Pfau, Administration Senator**
 - Held office hours
- **Joey Scaggs, Marketing Senator**
 - Women's History Month Ideas
 - College Student Discount Cards
 - Businesses that Benefit College Student Discount Cards
 - Promotion video for ASO
- **Keila Salmeron, Political Affairs Senator**
 - Researched AB-705

VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath):**
 - Vice President reached out to potential candidates to see availability for when the board may interview them
- **Club Charter/Status:**
 - No new charters
- **Shared Governance Committee**
 - Executive Administrator will attend
 - Facilities and Planning
 - Guided Pathways and
 - Steering Committee

VII. Committees:

- **ASO Marketing Committee**
 - **Chair: Briana Garnica**
 - **Co-Chair: Christopher Martinez**
 - **Student Representative: Hassan Walukonde**
 - Will meet Friday March 8th from 12:30-1:30pm
- **Operation Mission Gratitude**
 - **Chair: Victoria Pfau**
 - **Co-Chair: Christopher Martinez**
 - **Student Representative: Hassan Walukonde**
 - Vice- President still waiting on confirmation to be able to use the photos from the event

- Treasurer move to table the item from the agenda until Vice President hears back, seconded
 - Motion passed unanimously
- **ASO Elections**
 - **Chair- Beatriz Espinoza**
 - **Co-Chair- Victoria Pfau**
 - **Student-Rep- Christopher Martinez**
 - Deadline to submit applications is March 21st
 - Will be meeting with Johnny as soon as everyone is available
- **Health Fair**
 - **Chair - Whitney Gates**
 - **Co-Chair- Briana Garnica**
 - **Student Rep.- Madison Pfau**
 - Have not met. Will be having a meeting
 - Motion made to support the Health Fair
 - Flyer will be created

VIII. New Business (5 minutes per topic will be enforced)

- **Science Tutoring**
 - Brought up to ASO attention during Coffee with ASO that it was an inconvenience for students coming from the CMS to walk/ drive to the main campus LRC
 - Executive Administrator stated they would take it to facilities and planning to discuss what could be done to solve this issue
 - Executive Administrator will get in contact with Albert Ibarra
 - Brought in discussion- to possibly place a printer in the math tutoring center for students to use
- **Food and Wine Festival**
 - Accessibilities senator moved to suspend the orders of the day, seconded
 - Motion passed unanimously
 - Carlos Lara & Daryl Smith spoke to ASO in efforts to recruit students to volunteer for this event
 - April 27th from 4-8pm
- **Lobbying Debriefs**
 - Vice President spoke in regards to the panels visited when attending the legislative seminar event up in Sacramento
 - Executive Administrator sent out a flyer to all senators regarding an internship opportunity
 - Health Senator said the event was very informative

IX.Old Business

- **ASO Supplies/Merchandise**
 - Treasurer moves to resume the orders of the day, seconded
 - Motion passed unanimously
 - Treasurer moves to allocate \$1,200 from general operations to cover the maintenance/servicing of the printers in ASO senators office, ASO lab, and the ASO advisor's Office, seconded
 - Motion passed unanimously
 - Treasurer moves to amend and allocate \$1,400 from general operations to cover the maintenance/servicing of the printers in ASO senators office, ASO lab, and the ASO advisor's Office, seconded
 - Motion passed with health senator abstention
 - Treasurer moves to extend time for another minute, seconded
 - Motion passed unanimously
 - Treasurer moves to allocate \$1,500 from general operations in order to purchase toner for the ASO printers, seconded
 - Motion passed unanimously
- **Cinco de Mayo**
 - Zara Cohen will be purchasing the books
- **Holocaust Remembrance Day**
 - Vice President moves Holocaust remembrance day to a committee
 - **Chair: Zara Cohen**
 - **Co-Chair: Victoria Pfau**
 - **Student Rep: Madison Pfau**
 - No meeting times yet
- **Campus Maps**
 - Executive Administrator will be bringing it up to facilities and planning committee
- **Clothing Initiative**
 - Executive Administrator will get in contact with Maria Granados regarding the reason behind why the clothing initiated failed by majority votes from ASO
- **Shared Governance Handbook**
 - Vice President ahas emailed ASO advisor potential changes/addition proposals to the Student Handbook
 - ASO Advisor confirmed
- **Spring 2019 General Assembly**
 - March 15th last day to submit forms to Advisor in order to attend

- **U Pass**
 - ASO would like to add the U Pass to the ballot for ASO elections
 - ASO proposed for all students to be able to make a decision on whether or not the ASO Fee should be raised to \$13 for bus pass - All LACCD was given information
 - ASO moves to place U Pass onto the ASO election ballot, seconded
 - Motion made with 6/10 votes, one abstention
- **Johnny Phung ASO Promotions/consulting**
 - Will be in contact with ASO
 - Executive administrator will get in contact to have Johnny attend the next Marketing committee
- **Student Panel**
 - Student panel was a success many students came out and supported the event
 - More opportunities will come
- **Chicas Mom Debrief**
 - Will remain on the agenda until President speaks about the event
- **Women's History Month**
 - No Update
- **AB 705**
 - Vice President informed ASO about this new legislation
- **Club Rush**
 - Club rush will be March 14th 9am-2pm in student dining hall
 - Treasurer moves to
- **ICC Transcript Notation**
 - No update
- **Mother's Day**
 - ASO President created a committee for Mother's Day Event.
 - **Chair:** Beatriz
 - **Co-Chair:** Briana
 - **Student Rep:** Whitney
 - Political Affairs senator mentioned to potentially advocate for pads and tampons to be given out around campus or placed in bathrooms
 - Keila Salmeron was added as another student rep.

X. Announcements:

- Girl Up will be hosting two events for Women International day on March 11th and 12th in campus center
- Mission Mapping Day March 15th 9am-1pm in campus center brought to you by Guided Pathways
 - Anyone is welcome to come

XI. Adjournment:

- Parliamentarian moves to adjourn the meeting at 10:17am.
 - Motion seconded, passed unanimously.

President, Beatriz Espinoza

LAMC Associated Student Organization

(Date of Approval)

Executive Administrator, Briana Garnica LAMC Associated Student Organization **(Date of Approval)**