



**MINUTES A.S.O.**  
**Meeting Date: March 1st, 2019**

**I. Call to Order:** A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **March 1st, 2019** in the ASO Conference Room #2. The meeting convened at **8:38 AM**.

**II. Quorum: 8/8**

**Executive Board:**

President, Beatriz Espinoza (walked in at 8:45am)  
Vice President, Victoria Pfau (point of privilege at 8:56 am, walked in at 10 am)  
Treasurer, Christopher Martinez (walked in at 8:40am)  
Executive Administrator, Briana Garnica (point of privilege at 10:30am)  
Parliamentarian, Zara Cohen

**Senators:**

Social Activities,  
Publications,  
Recruitment,  
Fundraising,  
Marketing,  
Educational Services,  
Technology,  
Political Affairs,  
Community Relations,  
Security Services,  
Athletics,  
Historian,  
Administration, Madison Pfau (point of privilege at 10:30am)  
Health, Whitney Gates (point of privilege at 10:31am)  
Accessibility, Hassan Walukonde (point of privilege at 9:27am)

**Advisor:**

Robert Crossley, ASO Advisor

**III. Review and Approval of Minutes**

- Executive Administrator moves to approve the minutes of February 22nd
  - Motion made and seconded, passed unanimously

**IV. Open Forum:**

- Opened: 8:43 am
- Closed: 8:43am
- Treasurer motioned to reopen Open Forum. Motion made and seconded, passed unanimously.
- Open forum re-opened at 8:49 am
- Food and Wine festival: Carlos Lara & Daryl Smith
  - Date for the event is Saturday, April 27th 4-8 pm
  - Money that is raised will go directly to the student scholarships for next year.
  - Asking for support by helping recruit volunteers for the event.
  - Executive Admin motioned to extend time, Seconded.
- Open Forum closed at 9:01 am.
- Executive Administrator motioned to resume orders of the day, Seconded.

**V. Officer, Advisor, President Report:**

- **Robert Crossley, ASO Advisor:**
  - March 5-6 out of office attending Cal Fresh Conference in Sacramento
  - March 22nd, have to attend Procurement Training (LACCD mandatory) find advisor for meeting
  - Classroom presentations for ASO/ Student Trustee Elections
  - AB 705 suggest ASO do a video for competency (LATTC youtube video)
  - ASO Advisors suggest bi-yearly ASO Training for student leaders
  - U-Pass 6 months \$13, will be put on LACCD student Trustee Ballot
  - Blood Drive- March 25 (Arroyo Room 9-3 pm ) & 26 (CC Main 1:30-7:30 pm)
  - Name Badges to meetings and Office hours. Bring Binders to ASO Meetings.

- **Beatriz Espinoza, President:**

- Held a meeting with ASO Advisor on Monday February 25th. Spoke about name badges, office hours, and shared governance committee meetings. Sent out a summary to the ASO board.
- Posted Office hours sheet outside the ASO office door so that students have an idea of when we are available for them.
- Set up coffee table with ASO Executive Administrator for Coffee with ASO.
  - Briana purchased 2 boxes of coffee travelers and the small cups provided ran out. We ended up buying more. The coffee ran out around 10 am. Maybe for next time we purchase more coffee. We did have a good student turn out since I would attract students to the table while Briana asked them if they had any student concerns. She did note down a few student concerns which we will take action immediately.
- Held office Hours
- Please send me the boards ASO reports by Thursday night
- **Victoria Pfau, Vice President:**
  - Will be hosting Club Rush on March 14th
  - Attended Region 7 SSCCC committee meeting
  - Attended Finance Meeting on Feb. 28 and took minutes
  - Chaired ICC meeting
  - Submitted Letter of Interest for GA Conference
  - Held office hours
- **Christopher Martinez, Treasurer:**
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- **Briana Garnica, Executive Administrator:**
  - Attended ICC Meeting
  - Attended SEAS Meeting
  - Attended Guided Pathways meeting
  - Attended Professional Development Committee meeting
  - Attended a Metas meeting
  - Attended Coffee with ASO
  - Attended Black Panther screening
  - Filed complaints system, system crashed
  - Will be going to Sacramento
  - Held an Interview
  - Held Office hours
- **Zara Cohen, Parliamentarian:**
  - Held offices hours
  - Interviewed Joey Scaggs for Marketing Senator position
  - Interview Keila Salmeron for the political affairs senator position
  - Attended the Feb. 27th screening of Black Panther in honor of Black History Month
  - Received the details for the student panel on March 5th from the Professional Development Committee
  - Reached out to Alejandro regarding advertising the student panel
  - Tested the online student complaint system to assist the Student Support Services Committee
- **Hassan Waalukonde, Accessibility Senator:**
  - Held office hours
  - Met with DSPS and no major issues noticed
  - Will be attending disability workshop on March 14th
  - Will attend club rush
- **Whitney Gates, Health Senator**
  - Held Office hours
  - Has been in contact with trying to put together a blood drive
- **Madison Pfau, Administration Senator**
  - Held office hours
  - Attended and took minutes for ICC meeting
  - Attended Black Panther screening
  - Submitted Letter of Interest for GA conference

## **VI. Standing Items:**

- **Appointment of E-board/Senators Confirmation (Oath):**
  - Treasurer moved to appoint Joey Scaggs to the position of ASO Marketing Senator, Seconded.
    - Motion passed unanimously by ASO E-board.
  - Administration Senator moved to appoint Joey Scaggs to the position of ASO Marketing Senator, Seconded
    - Motion passed unanimously by ASO Senators.
  - Joey Scagg read the ASO Confirmation Oath. Email: [funjoe24@gmail.com](mailto:funjoe24@gmail.com)
  - Treasurer moved to appoint Keila Salmeron to the position of ASO Political Affairs Senator, Seconded.
    - Motion passed unanimously by ASO E-board.
  - Health Senator moved to appoint Keila Salmeron to the position of ASO Political Affairs Senator, Seconded.
    - Motion passed unanimously by ASO Senators.
  - Keila Salmeron read the ASO Constitution Oath. Email: [ksalmoron002@gmail.com](mailto:ksalmoron002@gmail.com).

- **Club Charter/Status:**
  - Executive Administrator motioned to charter Dance Club, motion was seconded.
  - ASO Treasurer motioned to amend the motion to “Re-charter Dance Club”, motion was seconded.
    - Motion passed unanimously.
  - Motion to Re-Charter Dance Club passed unanimously.
- **Shared Governance Committee**
  - Technology Committee meeting: Hassan Walukonde
    - Internet will take long.
  - Accessibility Senator and Health Senator have switched committees Accessibility Senator will now sit on Technology committee and Health Senator is looking for another committee to sit on.
  - ASO President introduces the newly appointed senator to shared governance committees

#### **VII. Committees:**

- **ASO Marketing Committee**
  - **Chair: Briana Garnica**
  - **Co-Chair: Christopher Martinez**
  - **Student Representative: Hassan Walukonde**
    - Did not meet.
- **Operation Mission Gratitude**
  - **Chair: Victoria Pfau**
  - **Co-Chair: Christopher Martinez**
  - **Student Representative: Hassan Walukonde**
    - ASO Administration Senator motioned to table item until ASO Vice- President returns, seconded
    - Motion passed unanimously
- **ASO Elections**
  - **Chair- Beatriz Espinoza**
  - **Co-Chair- Victoria Pfau**
  - **Student-Rep- Christopher Martinez**
    - Have not met. May meet next week.
- **Health Fair**
  - **Chair - Whitney Gates**
  - **Co-Chair- Briana Garnica**
  - **Student Rep.- Madison Pfau**
    - Have not met. Will be having a meeting.
    - Motion made to support the Health Fair.

#### **VIII. New Business (5 minutes per topic will be enforced)**

- **Chicas Mom**
  - MEChA will be sponsoring Chicas Mom Inc. Annual Event at LA Mission College today from 5-9 pm
    - ASO Executive administrator motions to support Chicas Mom event, seconded.
    - Motion passed unanimously.
- **Women’s History Month**
  - ASO Administration Senator motioned to table item until ASO Vice- President returns, seconded
  - Motion passed unanimously
  - Treasurer moves to revisit items tabled. Motion seconded, passed unanimously.
  - ASO Advisor suggested having the library make a display for Women’s History Month.
  - Vice President moved for ASO to adopt Women’s History Month. Motion seconded, passed unanimously.
- **AB 705**
  - ASO Administration Senator motioned to table item until ASO Vice- President returns, seconded
  - Motion passed unanimously
  - Vice President moves to partner up with the chair of the math and english departments to do a workshop for AB 705. Motion seconded, passed unanimously.
- **Club Rush**
  - ASO Administration Senator motioned to table item until ASO Vice- President returns, seconded
  - Motion passed unanimously
  - Vice President moves to allocate \$25 to clubs for club rush. Motion seconded, failed unanimously.
- **Vice President moved to extend meeting time for ten minutes. Motion seconded, passed unanimously.**
- **ICC Transcript Notation**
  - ASO Administration Senator motioned to table item until ASO Vice- President returns, seconded
  - Motion passed unanimously
  - ASO President will bring up issue to LACCD SAC Meeting.
  - Parliamentarian moves to support club transcript notation. Motion seconded, passed unanimously. Treasurer abstained.

- **Mother's Day**
  - ASO President created a committee for Mother's Day Event.
  - Chair- Beatriz
  - Co-Chair- Briana
  - Student Rep- Whitney

#### **IX. Old Business**

- **ASO Supplies/Merchandise**
  - None
- **Cinco de Mayo**
  - Zara Cohen picked up the check from the business office. Will be purchasing the books through amazon.
- **Holocaust Remembrance Day**
  - ASO Parliamentarian motioned to table item until ASO Vice- President returns, seconded
  - Motion passed unanimously
  - Vice President will work with Parliamentarian on this event
- **Campus Maps**
  - Health Senator discussed that the Technology committee is thinking of projecting maps onto the buildings
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- **Clothing Initiative**
  - Treasurer moved to support the clothing initiative, seconded.
    - Discussion:
    - Motion failed. ASO Vice- President will email Maria Granados to inform her of ASO's decision.
- **LAPD Community Outreach**
  - Executive Administrator moved to table item until ASO Advisor hears back from officer, seconded.
  - Motion passed unanimously.
- **The National Society of Leaders and Success (NSLS)**
  - ASO Parliamentarian motioned to dissolve NSLS, seconded
  - Motion passed, unanimously
- **Shared Governance Handbook**
  - Vice President will be emailing Zenaida and Dean Mark regarding the issues ASO found with the Shared Governance Handbook. .
- **LAMC Scholarships**
  - ASO Executive Administrator moved to place this under marketing, seconded.
  - Motion passed unanimously.
- **Spring 2019 General Assembly**
  - April 5th-7th // March 4th early bird registration
  - Treasurer moved to approve \$6500 for SSCCC. Motion as
  - Members interested
    - ASO President
    - ASO Vice President
    - ASO Executive Admin.
    - ASO Health Senator
    - ASO Administration Senator
  - ASO Advisor stated to start thinking of any resolutions
  - ASO Advisor reminded ASO board to turn in Letter of Interest for those that are interested in attending the conference by 12 pm today.
- **U Pass**
  - Valid pass for the bus
  - \$135 as of now prices go down once it starts getting closer to June
- **Black History Month**
  - Vice President motioned to dissolve Black History month off the ASO Agenda, seconded.
  - Motion passed unanimously.
- **Johnny Phung**
  - Interested in participating in ASO Marketing committee
- **Student Panel**
  - Parliamentarian reiterated that the Professional Development Committee is looking for students to speak on the student panel. Vice President will add student panel to the ICC agenda to invite club members to speak.

#### **X. Announcements:**

- March 7&8 drama hosting a theater production at 8pm in AMP. Cost is \$5
- Monday, March 4, is the CC Board of Governance meeting

#### **XI. Adjournment:**

- Parliamentarian moves to adjourn the meeting at 11am.
  - Motion seconded, passed unanimously.

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**President, Beatriz Espinoza**  
LAMC Associated Student Organization  
**(Date of Approval)**

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**Executive Administrator, Briana Garnica**     LAMC Associated Student Organization **(Date of Approval)**