



I. Call to Order: A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **March 21st, 2019** in the ASO Conference Room #2. The meeting convened at **5:32 PM**.

II. Quorum: 8/13

Executive Board:

President, Beatriz Espinoza
Vice President, Victoria Pfau (point of privilege 5:34pm, walk in 5:37pm)
Treasurer, Christopher Martinez (excused)
Executive Administrator, Briana Garnica
Parliamentarian, Zara Cohen (excused)

Senators:

Social Activities, Samuel Sanchez
Publications,
Recruitment,
Fundraising,
Marketing, Joey Scaggs (walk in 6:47pm)
Educational Services, Leonardo Ulloa
Technology,
Political Affairs, Keila Salmeron (walk in 6:07pm)
Community Relations,
Security Services,
Athletics,
Historian, Alexander Chaidez
Administration, Madison Pfau
Health, Whitney Gates
Accessibility, Hassan Walukonde (walk in 5:34pm)

Advisor:

Robert Crossley, ASO Advisor

III. Review and Approval of Minutes

- Executive Administrator moves to amend the minutes of March 15th
 - Motion made and seconded, passed unanimously
- Executive Administrator moves to approve the minutes of March 15th
 - Motion made and seconded, passed unanimously

IV. Open Forum:

- Opened: 5:38pm
 - Executive Administrator reported on behalf of David Gevorkyan about LAEDC's internship opportunities
- Closed: 5:39pm

V. Officer, Advisor, President Report: (1 Minute per topic)

- **Robert Crossley, ASO Advisor:**
 - Held Office Hours
- **Beatriz Espinoza, President:**
 - Held Office Hours
 - Sent ASO Board SSSCC General Assembly Resolutions
 - Will be having a mandatory meeting with General Assembly attendees to go over resolutions
 - Attended College Council March 21
 - Wifi Update will be coming this week
 - Shared Governance Chart was passed out to them
 - Academic Senate retreat Tomorrow March 22 9-1 pm
 - Need to send Alejandro AB 705 workshop Tuesday
 - Attended Marketing Committee Meeting on March 15
 - Attended Election Committee Meeting on March 15
- **Victoria Pfau, Vice President:**
 - Held Office Hours
 - Attended marketing committee meeting
 - Attended elections committee meeting
 - Drafted student bill of rights
- **Christopher Martinez, Treasurer:**

- Excused
- **Briana Garnica, Executive Administrator:**
 - Held Office Hours
 - Attended a Health Fair committee meeting
 - Read over the resolutions for Spring General Assembly
 - Attended Mission Mapping Day
 - Held a Marketing COmmittee Meeting
 - Attended Educational Planning Committee
 - Read & sent out emails
 - Updated the names on the whiteboard
 - Confirmed Crossley's Email regarding the flight info
 - ASO Promo videos
 - Trained a few of the new members
 - Updated Version of Office Hours- Published
 - Started on the student bill of rights
 - Meet with Daniel Ybarra
- **Zara Cohen, Parliamentarian:**
 - Excused
- **Hassan Waalukonde, Accessibility Senator:**
 - Held Office Hours
- **Whitney Gates, Health Senator**
 - Held Office hours
 - Held a Health Fair Committee meeting
 - Attended a marketing committee meeting
- **Madison Pfau, Administration Senator**
 - Held Office Hours
 - Attended a Health Fair meeting
 - Organized health fair classroom announcements with professors
 - Read resolutions for SSCCC
- **Joey Scaggs, Marketing Senator**
 - Held Office Hours
 - College Student Discount Cards
 - Businesses that Benefit College Student Discount Cards
 - Promotion video for ASO
- **Keila Salmeron, Political Affairs Senator**
 - Held Office Hours
- **Samuel Sanchez, Social Activities Senator**
 - Held Office Hours
 - Attended Health Hair Committee
- **Alexander Chaidez, Historian**
 - Held Office Hours
 - Attended a marketing committee meeting
- **Leonardo Ulloa, Educational Services Senator**
 - Held Office Hours
 - Attended Mission Mapping Day
 - Attended Marketing Meeting
 - Attended Educational Planning Committee
 - Read General Assembly Resolutions
 - Researched and Read AB-705 Legislation
 - Read all emails
 - Posted Office Hours

VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath):**
- **Club Charter/Status:**
- **Shared Governance Committees**

VII. Committees:

Vice President moved to limit time to one minute and thirty seconds

Seconded, passed by majority

- **ASO Marketing Committee**
 - **Chair: Briana Garnica**
 - **Co-Chair: Joey Scaggs**
 - **Student Representative: Hassan Walukonde**
 - Johnny attended the meeting to explain various ways ASO can promote by using the social media pages
 - Beatriz was able to get into the facebook account
- **ASO Elections**
 - **Chair- Beatriz Espinoza**
 - **Co-Chair- Victoria Pfau**
 - **Student-Rep- Christopher Martinez**
 - Deadline to submit applications is March 21st
- **Health Fair**
 - **Chair - Whitney Gates**

- **Co-Chair- Briana Garnica**
- **Student Rep.- Madison Pfau**
 - Meeting was held
 - Flyers have been created, waiting on approval
 - Contacted professors in regards to offer this event as extra credit
 - Check is ready to pick up
 - Event application must be completed and turned into Tara
- **Holocaust Remembrance Day**
 - **Chair - Zara Cohen**
 - **Co-Chair - Victoria Pfau**
 - **Student Rep. - Madison Pfau**
 - Tentative date to host event May 8th
 - The committee has not yet met
- **Mother's Day**
 - **Chair - Beatriz Espinoza**
 - **Co-Chair - Briana Garnica**
 - **Student Rep. - Whitney Gates**
 - Have not met yet

VIII. New Business (5 minutes per topic will be enforced)

- **Esai Vergara**
 - Came to speak on behalf of running for the student trustee position
- **American Red Cross**
 - Health senator moves to allocate \$50 from general operations account to purchase 4 black AMC movie tickets
 - Motion made and seconded, passed unanimously
- **ASO Promo Videos**
 - Videos will be scheduled via google docs which Joey has shared
 - Can meet with Joey, Alex, or Victoria to do video or send in picture

IX. Old Business

- **ASO Supplies/Merchandise**
 - Vice President moves to allocate \$200 for name tags
 - Motion made and seconded, passed unanimously
 - Vice President moves to hold a finance meeting to add 6 new computers to the ASO Lab
 - Motion made and seconded, passed unanimously
- **Cinco de Mayo**
 - Tabled
- **Campus Maps**
 - Executive Administrator has been trying to get an appointment to speak to Larry Ressendez
- **Clothing Initiative**
 - Executive Administrator moves to dissolve this item from agenda
 - Motion made and seconded
- **Shared Governance Handbook**
 - Sent to Crossley, if new members have suggestions send them to Victoria
- **Spring 2019 General Assembly**
 - Read over resolutions
 - Download the App
- **U Pass**
 - Tabled
- **Johnny Phung ASO Promotions/consulting**
 - Will be getting in contact with Johnny to continue the election promotions
- **Student Panel**
 - Tabled
- **Women's History Month**
 - Tabled
- **AB 705**
 - A workshop would like to get held no further information at the moment
- **Science Tutoring**
 - Executive Administrator met with Albert to discuss the situation regarding the science tutoring
- **Food and Wine Festival**
 - . Is coming up soon
- **Student Bill of Rights**
 - Was introduced to SEAS
- **Student Discount Cards**
 - Has been moved to a committee
 - Joey Scaggs chair
 - Keila Salmeron co-chair
 - Alexander Chaidez - Student Rep.
- **Personal Hygiene Products**

- Executive Administrator will take to Facilities and planning
- **ASO Fee**
 - Vice President moves to having this on the Election Ballot
 - Motion made and seconded, passed unanimously
- **5 de Mayo Event**
 - Tabled

X. Announcements:

- Hassan mentioned on bringing back the ASO Retreat as an item on the Agenda earlier in the meeting

XI. Adjournment:

- Executive Administrator moves to adjourn the meeting at 7:33pm
 - Motion seconded, passed unanimously.

President, Beatriz Espinoza
LAMC Associated Student Organization
(Date of Approval)

Executive Administrator, Briana Garnica LAMC Associated Student Organization **(Date of Approval)**