



**I. Call to Order:** A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **March 29th, 2019** in the ASO Conference Room #2. The meeting convened at **8:30am**.

**II. Quorum: 10/13**

**Executive Board:**

President, Beatriz Espinoza  
Vice President, Victoria Pfau  
Treasurer, Christopher Martinez  
Executive Administrator, Briana Garnica  
Parliamentarian, Zara Cohen

**Senators:**

Social Activities, Samuel Sanchez  
Publications,  
Recruitment,  
Fundraising,  
Marketing, Joey Scaggs  
Educational Services, Leonardo Ulloa (excused)  
Technology,  
Political Affairs, Keila Salmeron  
Community Relations,  
Security Services,  
Athletics,  
Historian, Alexander Chaidez (excused)  
Administration, Madison Pfau (excused)  
Health, Whitney Gates  
Accessibility, Hassan Walukonde

**Advisor:**

Robert Crossley, ASO Advisor

**Parliamentarian moves to recess for 5 minutes - 8:30-8:35am**

**Motion made and seconded, passed unanimously**

**III. Review and Approval of Minutes**

- Executive Administrator moves to table the review and approval of minutes for March 21st, 2019
  - Motion made and seconded, passed unanimously

**IV. Open Forum:**

- Opened: 8:36am
- Keila Salmeron addressed that the food pantry is running low on snacks and food
- Closed: 8:37am

**V. Officer, Advisor, President Report: (1 Minute per topic)**

- **Robert Crossley, ASO Advisor:**
  - Held Office Hours
  - When doing office hours, check ASO conference room #1 to see if low on paper, toner, staples, etc.
    - Make sure students need are being taking care of
    - No food or drinks allowed by the computers
  - April 8th summer registration tier 1
  - April 29th fall registration tier 1
  - Board of governors passed Excused withdrawal (EW) to permit students to withdraw from a course for reasons beyond their control. Effective Fall 2019
  - Peoplesoft upgrade 9.2 will be mobile friendly Effective fall 2019
  - Clean office&refrigerator
  - G.A checks are ready to pick up in Business Office
- **Beatriz Espinoza, President:**
  - Held Office Hours
- **Victoria Pfau, Vice President:**
  - Held Office Hours
  - Attended Guided Pathways facilitator's meeting
  - Attended SEAS committee meeting 3. Submitted shared governance handbook recommendations to Mr. Crossley
  - Spoke with math department about AB 705 workshop

- Attended blood drive
- Spoke to Professor Levy about health fair, she will inform her students about it
- Spoke to Professor Skelton about AB 705
- Downloaded GA app
- **Christopher Martinez, Treasurer:**
  - Held Office Hours
- **Briana Garnica, Executive Administrator:**
  - Held Office Hours
  - Attended Guided Pathways
  - Attended SEAS
  - Helped with Blood Drive
  - Met with DSPS
  - Did classroom presentations
  - Picked up checks
- **Zara Cohen, Parliamentarian:**
  - Held Office Hours
- **Hassan Waalukonde, Accessibility Senator:**
  - Held Office Hours
- **Whitney Gates, Health Senator**
  - Held Office hours
- **Madison Pfau, Administration Senator**
  - Held Office Hours
- **Joey Scaggs, Marketing Senator**
  - Held Office Hours
- **Keila Salmeron, Political Affairs Senator**
  - Held Office Hours
- **Samuel Sanchez, Social Activities Senator**
  - Held Office Hours
- **Alexander Chaidez, Historian**
  - Held Office Hours
  - ASO Activities a. Completion of Office hours 1. Monday, March 25, from 11:00am- 12:30pm 2. Tuesday, March 26, from 11:00am- 12:30pm 3. Wednesday, March 27, from 11:00am- 12:30pm
  - Attendance of meetings 1. I have attended the Student Discount Cards Committee meeting scheduled on Monday, March 25, from 3:30 pm - 3:56 pm.
  - Campus Activities a. Blood Drive 1. I have attended and assisted at the blood drive on Monday, March 25 from 12:45am- 3:00pm. 2. I have attended and assisted at the blood drive on Tuesday, March 26 from 1:30pm- 7:00pm.
- **Leonardo Ulloa, Educational Services Senator**
  - Held Office Hours

#### VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath):**
  - Will be holding interviews for the new candidates
- **Club Charter/Status:**
  - Vice President moves to charter the EA Sports Club
    - Motion made and seconded, passed unanimously
- **Shared Governance Committees**
  - Briana Garnica attended SEAS with Victoria Pfau and introduced the student bill of rights
    - Very positive feedback
  - Victoria Pfau will be discussing the student complaint system

#### VII. Committees:

Vice President moved to limit time to one minute and thirty seconds

Seconded, passed by majority

- **ASO Marketing Committee**
  - **Chair: Briana Garnica**
  - **Co-Chair: Joey Scaggs**
  - **Student Representative: Hassan Walukonde**
    - Have not met
- **ASO Elections**
  - **Chair- Beatriz Espinoza**
  - **Co-Chair- Victoria Pfau**
  - **Student-Rep- Christopher Martinez**
    - Will be meeting with the candidates to discuss timeline, rules, and regulations
    - Will be setting up a time to meet with Johnny and start recording for the elections
- **Health Fair**
  - **Chair - Whitney Gates**
  - **Co-Chair- Briana Garnica**
  - **Student Rep.- Madison Pfau**
    - Check was picked up
    - All items needed will be purchased by the end of spring break for the event
- **Holocaust Remembrance Day**
  - **Chair - Zara Cohen**
  - **Co-Chair - Victoria Pfau**

- **Student Rep. - Madison Pfau**
  - Vice President moves to allocate \$200 for the speaker to attend the Holocaust Remembrance day event from ethics & cultural account
    - Motion made, and seconded, passed by majority votes 7 for 2 opposed
    - Discussion- Have a survivor come and speak as well as show a movie
- **Mother's Day**
  - **Chair - Beatriz Espinoza**
  - **Co-Chair - Briana Garnica**
  - **Student Rep. - Whitney Gates**
    - Have not met
- **Student Discount Cards**
  - **Chair- Joey Scaggs**
  - **Co-Chair- Keila Salmeron**
  - **Student Rep.- Alexander Chaidez**
    - Jobs were split up against the committee
    - Will get in contact with businesses
    - Keila Sallmeron will go ahead and type up letters
    - Alexander Chaidez will go ahead and schedule (along with attending) meetings with businesses

**VIII. New Business (5 minutes per topic will be enforced)**

- **ASO Retreat**
  - Keila brought up a variety of ideas in which we could possible vote on
    - Main two preferable liked was bonfire and laser tag
  - Treasurer moves to have a bonfire as the ASO retreat
    - Motion made and seconded, passed by majority votes
- **Student Self-Advocacy**
  - Zara was asked to bring this to ASO but the intentions of this is still are very unclear
  - Zara will go ahead and get more information regarding student advocacy
- **ASO Charging Stations**
  - Joey Scaggs went around the charging stations and stated that come cables need to be replaced
  - Crossley stated he turned in a work order and nothing has been done
  - Briana Garnica will take it to Facilities and planning
- **Student Readiness Academy**
  - Briana Garnica was asked to bring this to ASO in efforts to get students to held workshops for faculty and staff
  - Intentions are still unclear as well as what exactly a student may present to administration
  - Victoria suggested to contact Larry Resendez and Jacob Skelton to come and speak to the ASO board about intentions
  - Can possibly be presented on Flex Day
  - Incorporate the Student Bill of Rights

**IX. Old Business**

- **ASO Supplies/Merchandise**
  - Sexual Assault whistles are available whenever ASO would like to use them
- **Cinco de Mayo**
  - 12 books were purchased
  - Zara Cohen moves to take the books to the library,
    - Motion made and seconded
- **Campus Maps**
  - Briana Garnica waiting on appointment with Larry Resendez as well as to attend a technology committee meeting
- **Shared Governance Handbook**
  - Victoria has already sent suggestions to Mr. Crossley
  - Vice President moves to table item until she hears back
    - Motion made and seconded, passed unanimously
- **Spring 2019 General Assembly**
  - Reminder to keep all receipts to return to the business office
  - Checks are ready to be picked up
- **Johnny Phung ASO Promotions/consulting**
  - Briana Garnica will purchase items
- **AB 705**
  - A workshop would like to be held potentially after spring break
- **Science Tutoring**
  - Briana Garnica waiting on appointment with Danny Villanueva
- **Student Bill of Rights**
  - Was introduced to SEAS as well as the Guided Pathways meetings
  - Excited to see such positive feedback
- **Personal Hygiene Products**
  - Will be taken up to the next facilities and planning committee
- **ASO Fee Increase**
  - Will be added to the ballot
- **5 de Mayo Event**
  - Tabled
- **American Red Cross**
  - Health senator moves to dissolve from the agenda

- Motion made and seconded, passed unanimously
- **ASO Promo Videos**
  - Victoria will be conducting videos in Sacramento
  - Videos will take place after Spring Break

**X. Announcements:**

Have a good spring break !

**XI. Adjournment:**

- Treasurer moves to adjourn the meeting at 9:54am.
  - Motion seconded, passed unanimously.

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**President, Beatriz Espinoza**  
LAMC Associated Student Organization  
**(Date of Approval)**

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**Executive Administrator, Briana Garnica**     LAMC Associated Student Organization **(Date of Approval)**