



**MINUTES A.S.O.**

**Meeting Date: September 11th, 2018**

**I. Call to Order:** A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **September 11th, 2018** in the ASO Conference Room #2. The meeting convened at **5:00 PM**.

**II. Quorum: 4/4**

**Executive Board:**

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President, Beatriz Espinoza  
Vice President, Victoria Pfau  
Treasurer, Christopher Martinez  
Executive Administrator, Briana Garnica  
Parliamentarian,

**Senators:**

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Social Activities,  
Publications,  
Recruitment,  
Fundraising,  
Marketing,  
Educational Services,  
Technology,  
Political Affairs,  
Community Relations,  
Security Services,  
Athletics,  
Historian,  
Administration,  
Health,  
Accessibility,

**Advisor:**

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Robert Crossley, ASO Advisor

**III. Review and Approval of Minutes**

- N/A

**IV. Open Forum:**

- Opened: 5:02 pm
- Closed at 5:02 pm

**V. Officer, Advisor, President Report:**

- **Robert Crossley, ASO Advisor:**
  - Attended facilities and planning committee meeting.
    - There has been no spending done on the lights around campus. Maybe ASO can purchase temporary lights to have around the quad.
    - Student Services Building would begin construction in the year 2020-2022.
    - There is still no update on the campus center lobby games and furniture.
    - ASO should invite Andy from facilities to our next ASO meeting in two weeks.
- **Beatriz Espinoza, President:**
  - Attended SAC meeting for the month of August.
  - Will be attending the SAC meeting this Friday.
  - Tabled with ASO for Welcome week
  - Assisted in distributing hearts around campus for welcome week.
  - Will add "Guided Pathways" to the Agenda next week.
- **Victoria Pfau, Vice President:**

- Had an ICC meeting on September 11th at 2p.m.
- Will be having Club Rush on September 25
- Tabled with ASO for Welcome week
- **Christopher Martinez, Treasurer:**
  - Tabled with ASO for Welcome week
  - Assisted in distributing hearts around campus for welcome week.
- **Briana Garnica, Executive Administrator:**
  - Tabled with ASO for Welcome week
  - Assisted in distributing hearts around campus for welcome week.

**VI. Standing Items:**

- **Appointment of E-board/Senators Confirmation (Oath):**
- **Club Charter/Status:**
  - Victoria moves for the METAS Club to be chartered
    - Motion was seconded, passed unanimously
    - Victoria moved to have a recess for 5 minutes from 5: 27pm.- 5:32pm.
      - Motion was seconded.
  - Christopher moves for Girl up Club to be chartered
    - Motion was seconded, passed unanimously

**VII. New Business:**

- **Constitution Day**
  - Victoria moves to allocate no more than \$200 for Constitution Day: Chance drawing of 3 gift baskets which will include a feather pen, a voter T-Shirt, a Hamilton CD, and candy from the Welcome week account.
    - Motion was seconded, passed unanimously
- **LACCD Leadership Institution**
  - Chris moves to allocate \$400 for attendance.
    - Motion was seconded, passed unanimously
- **CCCSAA**
  - Chris moves to hold a finance meeting for CCCSAA expenses.
    - Motion was seconded, passed unanimously
- **SSSCC**
  - Crossley requested to know who would be attending. Briana, Beatriz, Christopher, and Victoria confirmed.
- **ASO Supplies**
  - Chris motioned to spend \$800 on toner and pens
    - Motion was seconded ,pass unanimously
- **ASO Merchandise**
  - Items were suggested, is to remain on agenda.
- **ASO Marketing**
  - Chris moved to hold a finance meeting for marketing expenses

**VIII. Announcements:**

- N/A

**IX. Adjournment:**

- The meeting was adjourned at 6:45 PM

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**President, Beatriz Espinoza**  
 LAMC Associated Student Organization  
 (Date of Approval)

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**Executive Administrator, Briana Garnica**      
LAMC Associated Student Organization  
**(Date of Approval)**