



MINUTES A.S.O.

Meeting Date: October 16th, 2018

I. Call to Order: A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **October 16th, 2018** in the ASO Conference Room #2. The meeting convened at **5:01 PM**.

II. Quorum: 5/5

Executive Board:

President, Beatriz Espinoza
 Vice President, Victoria Pfau
 Treasurer, Christopher Martinez
 Executive Administrator, Briana Garnica
 Parliamentarian,

Senators:

Social Activities,
 Publications,
 Recruitment,
 Fundraising,
 Marketing,
 Educational Services,
 Technology,
 Political Affairs,
 Community Relations,
 Security Services,
 Athletics,
 Historian,
 Administration,
 Health,
 Accessibility, Hassan Walukonde

Advisor:

Robert Crossley, ASO Advisor

III. Review and Approval of Minutes

- Minutes were approved for October 9th, 2018

IV. Open Forum:

- Opened: 5:07pm
 - Claudia Ramirez- Counselor of Career Center
 - Asked for volunteers to help at the Major Fair from 9:30am- 12:30pm on November 8th, 2018
 - Open to the community and high schools
 - Free Pizza but students must complete a questionnaire
 - Major Fair is for faculty to go and provide information regarding the different majors and opportunities LAMC has such as...
 - Certificates
 - AA
 - Expecting a big turn-out
 - Motion made and seconded to extend open forum for 5 more minutes
 - Charles Melshenker- Intern at the Veterans Resource Center
 - Informed us that in the royal room many will come together to honor our Veterans the same day as the Major Fair November 8th, 2018
- Closed: 5:19 pm
- Motion made to resume items on agenda. Motion seconded, passed unanimously.

V. Officer, Advisor, President Report:

- **Robert Crossley, ASO Advisor:**
 - Order more ASO T-Shirts, do inventory ASAP
 - American Lung Association- Lung force Walk- Sunday Nov. 18th
 - Renew Poster My Wall account prior to Oct 25th ,membership expires
 - Video games working
 - Vote by mail party at Democratic Party of San Fernando on Sat. Oct 20th 11am-1pm
 - Updating ASO web page with current minutes and agendas-missing July & Aug 2018
 - Campus Safety be alert daylight saving approaching

- **Beatriz Espinoza, President:**
 - Attended the SAC Meeting on October 12, 2018.
 - If there are any youth looking to have coffee with the main district sheriff staff to discuss safety on campus there will be an upcoming day for that.
 - Winter registration dates are now available through student portals.
 - Lobby day will be January 25 and 27.
 - Student trustee Kelly will have the opportunity to pick 4 student representatives that will have the opportunity to go with her for a weekend of lobbying in Sacramento.
 - Will have the opportunity to speak to legislators and senators about the assembly bills that may affect college students.
 - If any students are interested let me know.
 - Assign ASO Accessibility Senator to attend the next Facilities and Planning committee meeting to bring up the issue of having a lighted crosswalk on the stop sign that lies on Eldridge.
 - Will also ask on the update of campus signage.
 - Will attend College Council next Thursday.
 - Started on a master classroom list on google docs. Each ASO member will have to add on to it and report back each week on their senator's report.

- **Victoria Pfau, Vice President:**
 - Held office hours
 - Tabled postcard drive for Undocumented Student Week of Action
 - Posted on LA Mission's ASO Instagram

- **Christopher Martinez, Treasurer:**
 - Held Office Hours
 - M.E.Ch.A Representatives picked up the domestic violence ribbons and stickers.
 - Advised To return any unused supplies
 - Tabled in front of student store to have students sign postcards for Undocumented students week of action.

- **Briana Garnica, Executive Administrator:**
 - Held office hours
 -

- **Hassan Waalukonde, Accessibility Senator:**
 - Held office hours
 - Met with Robert Schwartz the DSPS director who informed that there was no major issues going on.

VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath):**

- **Club Charter/Status:**
 - Interior Design Club is re-chartering their club.
 - Motion made to recharter the Interior Design club
 - Motion seconded Motion passed unanimously.

VII. Old Business:

- **CCCSAA**
 - Will be taking place on October 19, 20, and 21
 - Mr. Crossley, Beatriz, Victoria and Christopher will be attending
 - Are looking forward to attending

- Need to pick up their check from the business office
- **SSCCC**
 - ASO members attending will be Briana, Victoria, and Beatriz on October 26, 27, and 28
- **ASO Supplies**
 - Crossley said that more T-shirts needed to be ordered
 - 500 or more shirts want to be ordered for inventory of the shirts
 - Motion Made and seconded to allocate \$341.60 to purchase more t-shirts passed unanimously
 - 1,000 Blue Sexual Assault Whistles will be ordered
 - Motion made and seconded passed unanimously to add \$100 of taxes to purchase the key rings that initially was under \$1,000 turned out to be \$1,109.20
- **ASO Merchandise**
 - Motion made and seconded regarding to purchase name tags and lanyards
 - Chris ordered the name tags and badges motion made and seconded passed unanimously
- **ASO Marketing**
 - Coffee with ASO
 - Chris was going to ask culinary
 - Wind Resistant Banners Hassan was going to research
 - Briana Created an ASO CALENDAR
- **Guided Pathways**
 - Next Meeting is on November 5th

VIII. New Business

- ICC Law Enforcement Appreciation
 - Victoria mentioned how the clubs wanted to purchase a custom made card for the sheriff's department
 - Motion made and Seconded to allocate \$60 for Victoria to buy a card, passed unanimously
 - All money left over will be returned
- Undocumented Student Week of Action
 - Cards passed out to get members of clubs to fill them out
 - Also want to get them passed out during club rush taking place on October 18th

IX. Announcements:

- Hassan mentioned to try and recruit members from other clubs to join ASO
- Victoria mentioned how Alejandro believes ASO should take on a Blog capturing student involvement on campus

IX. Adjournment:

- Meeting was adjourned at 6:38 p.m.

President, Beatriz Espinoza
LAMC Associated Student Organization
(Date of Approval)

Executive Administrator, Briana Garnica
LAMC Associated Student Organization
(Date of Approval)