



MINUTES A.S.O.

Meeting Date: October 9th, 2018

I. Call to Order: A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **October 9th, 2018** in the ASO Conference Room #2. The meeting convened at **5:00 PM**.

II. Quorum: 4/4

Executive Board:

President, Beatriz Espinoza
 Vice President, Victoria Pfau
 Treasurer, Christopher Martinez
 Executive Administrator, Briana Garnica
 Parliamentarian,

Senators:

Social Activities,
 Publications,
 Recruitment,
 Fundraising,
 Marketing,
 Educational Services,
 Technology,
 Political Affairs,
 Community Relations,
 Security Services,
 Athletics,
 Historian,
 Administration,
 Health,
 Accessibility, Hassan Walukonde

Advisor:

Robert Crossley, ASO Advisor

III. Review and Approval of Minutes

- Minutes were approved for October 2nd, 2018
- Minutes were approved for September 25th, 2018
 - Recess at 5:01 pm motion seconded to return at 5:06 pm

IV. Open Forum:

- Opened: 5:13 pm
- Closed: 5:14 pm
- Motion made to re-open Open Forum at 5:47 pm.
 - Motion seconded, passed unanimously
- Alejandro Guzman discussed the Undocumented Students action week
 - Have different activities each day such as posting of flyers tagging Tony Cardenas, postcards, and holding seminars
- Open forum closed again at 6:07 pm
- Motion made to resume items on agenda. Motion seconded, passed unanimously.

V. Officer, Advisor, President Report:

- **Robert Crossley, ASO Advisor:**
 - Attended LACCD Leadership Institute Friday October 5th at LATTC
 - Went with Beatriz, Christopher & Briana
 - Developed ASO/ICC Calendar to put on ASI Webpage
 - Video Games and vending machines returned the Campus Center Lobby

- Some are not plugged in/ working
 - Assembly Bills signed by Governor AB 1805, 2785, 3186
 - Senate bills 577 & 1406
 - Order more ASO T-Shirts, do inventory ASAP
 - Motivations signs ordered and delivered
 - American Lung Association- Lung force Walk- Sunday Nov. 18th
- **Beatriz Espinoza, President:**
 - Held office hours
 - Attended the following
 - LACCD Leadership Institute - October 5th
 - Finance meeting - October 3rd
 - Guided Pathways - October 8th
- **Victoria Pfau, Vice President:**
 - Held office hours
- **Christopher Martinez, Treasurer:**
 - Held Office Hours
 - Held finance meeting on 10/03/18 at 11
 - Approved ASO toner: \$1,379.62,
 - SSCCC budget \$3,000
 - Kwikboost: \$1,592 pending potential negotiations.
 - Went to LACCD Leadership Institute
 - Attended Guided Pathways meeting
 - Tried to attend Budget and Planning but no meeting was held in CC1
 - Checked multiple times between 1 and 1:30 but no meeting was there.
 - Website was unclear of actual meeting day
 - Brought up a good point that the website was not up to date
- **Briana Garnica, Executive Administrator:**
 - Held office hours
 - Helped students with ASO fees
 - Attended LACCD Institute Conference on Friday October 5th, 2018
 - Attended the transfer fair
- **Hassan Waalukonde, Accessibility Senator:**
 - Held office hours

VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath):**
 - Make an appoint to meet with Jackie Fuentes-ASO Applicant
- **Club Charter/Status:**
 - MECHA Club is re-chartering their club.
 - Motion made to re-charter MECHA club. Motion seconded Motion passed unanimously.
 - Mental Health Awareness Club was chartered.
 - Motion made and seconded, passed unanimously

VII. Old Business:

- **LACCD Leadership Institute**
 - Members attended on October 5th, 2018 - Beatriz, Briana, and Christopher
 - Motion made to dissolve LACCD Leadership Institute from agenda
 - Motion made and seconded, passed unanimously
- **CCCSAA**
 - Will be taking place on October 19, 20, and 21
 - Mr. Crossley, Beatriz, Victoria and Christopher will be attending
 - Are looking forward to attending
- **SSCCC**
 - ASO members attending will be Briana, Victoria, and Beatriz on October 26, 27, and 28

- **ASO Supplies**
 - Crossley said that more T-shirts needed to be ordered
 - 1,000 Blue Sexual Assault Whistles will be ordered
 - Motion made and seconded passed unanimously to order supplies under a thousand dollars from the ASO supplies account - Mr. Crossley will be ordering
- **ASO Merchandise**
 - Motion made and seconded regarding to purchase name tags and lanyards
 - \$250 from Supplies Account
- **ASO Marketing**
 - Motion made, seconded passed unanimously to move all items to a committee
 - Banners
 - Coffee w/ ASO
 - ASO Calendar
- **Guided Pathways**
 - Beatriz and Chris both attended the first guided pathways meeting
 - Mentioned that they discussed course templates
 - Job Position is still available will be opened for another week
 - Questions still need to be discussed have until the end of the semester

VIII. New Business

IX. Announcements:

IX. Adjournment:

- Motion made and seconded to extend the meeting 10 more minutes at 7:00pm.
- Motion made and seconded to extend another 10 minutes at 7:20pm.

President, Beatriz Espinoza
 LAMC Associated Student Organization
(Date of Approval)

Executive Administrator, Briana Garnica □
 LAMC Associated Student Organization
(Date of Approval)