



MINUTES A.S.O.

Meeting Date: October 30th, 2018

I. Call to Order: A meeting of the *Associated Student Organization* was held at Los Angeles Mission College, Sylmar, CA, on **October 30th, 2018** in the ASO Conference Room #2. The meeting convened at **5:06 PM**.

II. Quorum: 4/5

Executive Board:

President, Beatriz Espinoza
Vice President, Victoria Pfau
Treasurer, Christopher Martinez
Executive Administrator, Briana Garnica
Parliamentarian,

Senators:

Social Activities,
Publications,
Recruitment,
Fundraising,
Marketing,
Educational Services,
Technology,
Political Affairs,
Community Relations,
Security Services,
Athletics,
Historian,
Administration,
Health,
Accessibility, Hassan Walukonde (walked in at 5:15pm)

Advisor:

Robert Crossley, ASO Advisor

III. Review and Approval of Minutes

- Minutes were approved with corrections for October 23rd, 2018
 - Vice President moves to approve the minutes with corrections.
 - Motion Seconded, passed unanimously.

IV. Open Forum:

- Opened: 5:11 pm
- Kevin Davis - President of the Foothill Trails Neighborhood Council
 - Reached out to ASO in regards to possibly collaborating with them in the future.
 - Meet every 3rd Thursday of every month in Lake View Terrace from 7-9pm
- Closed: 5:15 pm

V. Officer, Advisor, President Report:

- **Robert Crossley, ASO Advisor:**
 - Submit CCCSAA & SSCCC Reports to ASO Advisor
 - Need ASO minutes & agendas for July & August 2018 to post on ASO website
 - November 13th - UCLA reps. on campus to assist students with transfer process
 - Food pantry - please fill out sign-in sheets with legible handwriting, needed for State reporting purposes
 - November 6th - Election Day phone banking volunteers needed for 7am- 8pm - Democratic Party of the SFV
 - Clean- up the ASO Conference room food and beverages
 - Due to the recent attacks on Pittsburg Kentucky there will be an active shooter drill on campus
 - Printing only for ASO related items in the ASO offices
 - Rally for Kamala Harris in Santa Clarita

- **Beatriz Espinoza, President:**
 - Held Office Hours
 - Attended student panel
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- **Victoria Pfau, Vice President:**
 - Held office hours
 - Held special ICC meeting about Operation Mission Gratitude
 - Attended O.M.G Committee Meeting
 - Reached out to supermarkets
 - Attended General Assembly
 - Student approached me about needing a three- hole punch in ASO printing office
 - Spoke on student panel
- **Christopher Martinez, Treasurer:**
 - Held Office Hours
 - Attended special ICC meeting for operation mission gratitude
 - Met with girl up regarding operation mission gratitude
 - Met with interior design club to introduce myself and introduce operation mission gratitude to them
- **Briana Garnica, Executive Administrator:**
 - Held office hours
 - Went to ICC meeting & Special Meeting
 - Held O.M.G committee
 - Got in contact with the Mission Police Station to “adopt” families for Operation Mission Gratitude
 - Attended the student panel
- **Hassan Waalukonde, Accessibility Senator:**
 - Held office hours

VI. Standing Items:

- **Appointment of E-board/Senators Confirmation (Oath):**
 - Vice President reached out to schedule interviews with new members
 - Whitney Gates
 - Madison Pfau
 - Zara Cohen
- **Club Charter/Status:**
 - Drama Club re-chartered
 - Vice President moved to re-charter Drama Club
 - Motion seconded, passed unanimously

VII. Committees:

- **ASO Marketing Committee**
 - **Chair: Briana Garnica**
 - **Co-Chair: Christopher Martinez**
 - **Student Representative: Hassan Walukonde**
 - Treasurer received nametags just in time for SSCCC
 - Everyone received the tags
 - Vice President moved to hold a finance meeting to allocate \$2,000 to purchase ASO Membership Shirts
 - Motion seconded, passed unanimously
 - Vice President moves to allocate \$110 for the renewal of Poster my Wall
 - Motion seconded, passed unanimously
- **Operation Mission Gratitude**
 - **Chair: Briana Garnica**
 - **Co-Chair: Victoria Pfau**
 - **Student Representative: Christopher Martinez**
 - Meets every Wednesday at 10:30am-12pm in ASO conference room
 - Vice President created a template of the roles of each club

- Executive Admin. Met with the Mission Police Station to try and adopt families for O.M.G

VIII. New Business

- ASO Website
 - ASO Picture needs to be updated
- Shared Governance Committee
 - Need a student representative
- November Elections
 - Vice President moved to purchase “Remember to Vote” stickers demonstrating student advocacy allocating \$120 from the Student Rep. Account
 - Motion Seconded, passed unanimously

IX. Old Business

- SSSCC
 - ASO members that attended Briana, Victoria, and Beatriz on October 26, 27, and 28
 - Vice President moved to dissolve SSSCC from the Agenda
 - Motion Seconded, passed unanimously
- ASO Supplies
 - 1,000 Blue Sexual Assault Whistles will be ordered
 - Motion made and seconded passed unanimously to add \$100 of taxes to purchase the key rings that initially was under \$1,000 turned out to be \$1,109.20
- ASO Merchandise
 - Treasure moved to purchase 3 black toners allocating \$800 from the general operations account
 - Motion seconded, passed unanimously
- Guided Pathways
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- ICC Law Enforcement Appreciation
 - November 13th, 2018 at 2-3pm
- Undocumented Student Week of Action
 - Alejandro did not show up
 - No follow- up on whether the cards were delivered or not
- Gina Romo (Foster Care)
 - Treasurer moved to suspend orders of the day to address Anna Diaz
 - Motion seconded, passed unanimously
 - Anna Diaz came to speak to ASO about possibly helping to collect and pass out donated toys for foster students on campus
 - Treasure moved to resume the orders of the day
 - Motion seconded, passed unanimously

X. Announcements:

- Alejandro wants to interview students & faculty on their reasoning to vote
- Cabaret Opens the week of November 9th-17th

XI. Adjournment:

- Meeting was adjourned at 6:51pm

President, Beatriz Espinoza

LAMC Associated Student Organization

(Date of Approval)

Executive Administrator, Briana Garnica LAMC Associated Student Organization **(Date of Approval)**